

POLICY REVIEW & PERFORMANCE
SCRUTINY COMMITTEE

7 January 2014

BUDGET MONITORING 2013/14 – MONTH 6

Reason for the Report

1. To update Members regarding the Council's budget monitoring position.
Attached at **Appendix A** is the Budget Monitoring Month 6 report which was presented to the Cabinet on 9 December 2013.

Background

2. The Policy Review and Performance Scrutiny Committee has responsibility for monitoring the overall Council budget, as well as for monitoring specific Directorate budgets. These include the Cabinet Office, Corporate Management, County Clerk and Monitoring Officer, and the Resources Directorate. Its remit also covers Equalities, Customer Services and Community Engagement (within the Communities Housing and Customer Service Directorate), as well as Strategic Estates and International Policy (Economic Development Directorate).

Issues

3. When the Committee discussed its work programme for 2013/14, Members indicated that they would like to focus on particular service areas in more depth during future budget monitoring sessions. They selected Facilities Management and Central Transport Services for consideration at Month 6. In order to accommodate a consideration of Facilities Management and Central Transport Services and other items on this agenda, the Month 6 budget monitoring report is therefore being presented for information only, with no witnesses in attendance at the meeting.

Way Forward

4. Although this item is for information, Members may wish to make comments or recommendations to the Cabinet, or to discuss whether to focus future scrutiny items on any of the issues highlighted by the Month 6 report.

Legal Implications

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers of behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

7. The Committee is recommended to:

- i. consider whether it wishes to make any comments to the Cabinet regarding the Month 6 monitoring position; and
- ii. consider whether it wishes to use information contained in the report to inform future scrutiny items.

MARIE ROSENTHAL

County Clerk and Monitoring Officer

30 December 2013

CABINET MEETING: 9 DECEMBER 2013

BUDGET MONITORING – MONTH 6 REPORT

**REPORT OF THE INTERIM SECTION 151 OFFICER
AGENDA ITEM: 10**

PORTFOLIO: FINANCE & ECONOMIC DEVELOPMENT

Reason for this Report

1. To provide the Cabinet with an update of the financial monitoring position for the authority based on the first six months of the financial year and as updated for significant movements to date.

Background

2. This monitoring report provides details of the projected outturn for 2013/14 compared with the budget approved by Council on the 28 February 2013.
3. The presentation of surpluses and deficits in this report follows the convention, which shows an excess of expenditure over budget as a positive and additional income over budget as a negative. Conversely, expenditure less than budget would be shown as a negative while income lower than expected would be denoted as a positive. Negative items are shown in brackets.

Issues

Revenue

4. The projected overall position for the year has improved significantly since month three and currently indicates a potential overspend of £903,000 as compared to £3.913 million at month three. The change reflects a major improvement in the directorate positions with the projected spend across all directorates having reduced by £2.497 million. The improvement has been achieved through a combination of the specific action plans drawn up by directorates and the management actions implemented by the Interim Head of Paid Service earlier in the year when the first indications of a potential overspend were identified. These actions need to remain in place in order to ensure that the projected savings identified continue to be achieved and are reflected in the final outturn position. There is also the need to guard against further growth in expenditure during the year, particularly in relation to social

care where high cost placements and needs led demand for services can quickly increase the financial pressures on the Council's budget.

5. Despite the overall improvement significant financial pressures remain particularly in relation to the Children's Services, Environment, Health & Social Care and Resources Directorates and overall, directorate budgets are currently reporting a projected overspend of £4.590 million. This position includes the drawdown from the Corporate Contingency Budget of £1.075 million at month 3 and a further proposed drawdown of £365,000 from this contingency budget in respect external placements in Children's Services. A figure of £160,000 remains unallocated within the earmarked Health and Social Care element of the Corporate Contingency Budget.
6. The projected overspends in directorate budgets are largely offset by savings on capital financing, Non-Domestic Rates (NDR) refunds on Council properties and by a projected surplus on Council Tax. There are also savings arising from the allocation provided in the budget in support of changes arising from the implementation of the Council Tax Reduction Scheme and from the successful performance against the 2012/13 Outcome Agreement Grant. Appendix 1 provides a breakdown of the Council's spend against budget including the position on individual directorates.
7. A number of significant overspends continue to be projected in relation to directorate budgets including £2.4 million in Health & Social Care, £1.3 million in Environment and £1.2 million in Resources. The overspends reflect a range of factors including increased demographic pressures, shortfalls in income and the failure to fully achieve the savings targets set as part of the 2013/14 budget. In all cases the projected overspends have reduced significantly since month three with each of the directorates having prepared action plans to reduce the spend in the current year. These have been reviewed on a monthly basis by the relevant Cabinet members in conjunction with the Cabinet Member for Finance & Economic Development.
8. This process which was agreed by Cabinet as part of the month three report on 23rd September will need to remain in place for the remainder of the year in order to ensure that the savings anticipated from these actions are achieved and that further progress is made in reducing these significant overspends. A significant overspend of £782,000 is also now reported in respect of Children's Services reflecting additional growth in residential placements over recent few months. The position also assumes a further drawdown from the corporate contingency budget and a budget transfer of £701,000 to Health & Social Care to reflect the cost of transitions between the two directorates for young adults who were aged between 18 and 21 at 31st March 2013. This Directorate will also be required to develop an action plan to identify opportunities for reducing spend in the current year.
9. Savings targets for each directorate were approved as part of the 2013/14 Budget. These total £22.388 million against which an overall

shortfall of £5.4 million is currently anticipated, an improvement of £403,000 compared to the position reported at month three. The projected shortfall is reflected in the directorate monitoring positions although where possible shortfalls have been offset by savings in other budget areas. Directorates will continue to work towards achieving these savings however it is clear that progress in the current financial year may be limited. This remains a major cause for concern particularly given the Budget Reduction Requirement of £50 million for 2014/15 as set out in the November Updated Budget Strategy Report.

10. As previously reported, the Council's Interim Head of Paid Service implemented a number of management actions to reduce the level of spend across the Council with the intention of improving the overall position as the year progressed and enabling a balanced position to be achieved by the end of the financial year. The success of these measures is reflected in the improved position set out in this report, however in order to ensure the savings are achieved these measures will need to remain in place for the remainder of the year. The management actions include:

Purchase of Goods and Services

- Review all uncommitted revenue funded works contracts on buildings, roads and other infrastructure.
- Review all spending budgets to ensure that no further spend is incurred unless essential. This should include but not be limited to:
 - Non-essential supplies and services
 - Furniture, ICT and other equipment
 - Conferences
 - Training courses and events (excl essential H&S/FirstAid/Fire Evacuation training)
 - Use of non-council buildings for council activities
 - Non-essential travel

Consultants

- Review engagement of interims, consultants and specialists for new contracts in accordance with the strategy that took effect from 1 August 2013.
- Review existing use of interims, consultants and specialists in order to reduce involvement where feasible.

Use of resources

- Review use of colour copying
- Reduce the quantity of paper produced for meetings & increase reliance on electronic methods.
- Re-use office materials and equipment wherever possible.

Maximise income

- Review all fees and charges and income sources in order to seek opportunities to further maximise income in the current year.

Staffing Arrangements

- Review and limit any new agency engagements or extensions to current agency engagements (incl. Cardiff works but see exceptions).
 - Review and limit any increase in level of contracted hours currently being worked.
 - Review the need to fill posts as they become vacant.
 - Further review and limit external recruitment.
 - Review all temporary contracts of less than 12 months and any extensions to existing temporary contracts.
 - Review of overtime working with a view to reducing non essential spend.
11. It is recognised that there will be exceptions where for technical funding reasons the implementation of measures will not result in direct savings to the council's revenue account. These exceptions include:
- (i) Schools Delegated budgets.
 - (ii) Harbour Authority
 - (iii) Housing Revenue Account
 - (iv) External grant funded services.
 - (v) Trading Accounts undertaking work on capital schemes or on schools delegated budgets.
12. In support of the measures to restrict revenue spending during the remainder of 2013/14, the corporate Finance & Procurement teams have been instructed to ensure that the Council's Contract Standing Orders and Procurement Rules and Financial Procedure Rules are being fully adhered to by all staff. In particular, they have been instructed to remove off-contract spend and enforce adherence to the Council's corporate purchasing and payment processes. A number of specific actions are being progressed to provide the Council with the necessary visibility and control to effectively manage external spend.
13. The overall position includes a saving of £400,000 arising from the allocation provided in the budget in support of the Council Tax Reduction Scheme with current projections suggesting this will not be required in 2013/14. The Minister for Local Government and Government Business has also recently confirmed that based on successful performance in 2012/13 the Outcome Agreement Grant will be fully receivable by the Council in the current year. The receipt of this grant was dependent on achieving the outcomes agreed jointly between the Welsh Government and the Council with deductions made if the outcomes were only partially achieved or not achieved at all. To reflect this, the Budget Report set out that the receipt of this grant was assumed at 75%. The additional £818,000 increases the funding from this source to £3.295 million in the current financial year with the additional element together with the £400,000 Council Tax Reduction Scheme saving reflected in the Summary Revenue Account.
14. The month three monitoring position included a saving of £500,000 against the budget allocated to meet severance costs of staff leaving the

Council's employment through voluntary severance. This reflected the decision taken as part of the Council's Outturn for 2012/13 to meet in-year severance costs of £2.353 million from exceptional income thereby generating a saving in the current year. However, a review of the costs associated with voluntary severance applications in the current year together with a projection of the likely level of further costs anticipated to support the 2014/15 budget means that this sum is no longer available as a saving in 2013/14. This budget will instead be used to support the overall funding of severance payments in the current year. It should be noted that officers continue to monitor severance payments to date and a higher number of agreed applications is likely to lead to higher costs this year than last. Consideration will need to be given as the year progresses as to how these costs are funded.

15. A financial statement showing the spending position for each directorate is attached as Appendix 1 to this report. Comments on the main variances and any significant issues are as follows:

Cabinet Office + £13,000

16. The overall position shows a projected overspend of £13,000 as compared with the balanced position reported at month three. The change is mainly due to an increase in costs in respect of Capital Times with a significant increase in postage costs only partly offset by savings on printing and stationery and other related budgets. Overall, the media budgets are currently reporting a projected overspend of £18,000 with costs relating to Capital Times partly offset by staff underspends and additional recharge income. A slight overspend is also currently projected in relation to Improvement and Information Management although this will be kept under review as the service is currently subject to a restructuring. These are partly offset by a projected saving of £12,000 in Communications mainly as a result of savings on employee budgets.

Capital Financing (£580,000)

17. The projection for Capital Financing is a £580,000 under spend. This is £80,000 lower than the forecast at month three primarily due to interest receivable on temporary cash balances reducing. The overall position continues to assume that in the short term, the Council will continue to utilise its temporary cash balances to pay for Capital Programme works rather than borrow money externally from the Public Works Loan Board or money markets. Whilst the cost of borrowing is greater than the opportunity cost of interest receivable on investments, this approach can result in short term savings, however it can also result in increased costs in the long term should interest rates for future borrowing rise significantly. The position is monitored closely in conjunction with the Council's treasury advisors. Accordingly, this position is at risk if it is deemed beneficial to borrow this financial year.
18. The projected variance continues to assumed that the £300,000 dividend budgeted to be received from Cardiff Bus which will not be payable to the

Council this year due to the current low level of distributable reserves of the company.

Children's Services +£782,000 (+£1,147,000 prior to proposed contingency allocation)

19. The month six monitoring position for Children's Services shows a projected overspend of £782,000 however this is subject to Cabinet approval of a further allocation of £365,000 from the corporate contingency sum set aside in the 2013/14 budget specifically to meet increases in the cost of external placements. An allocation of £585,000 was previously approved by Cabinet at its meeting on 23rd September with the £365,000 representing the balance of the £950,000 corporate contingency sum. The projected overspend of £782,000 also reflects a budget transfer of £701,000 from Children's Services to Health & Social Care reflecting the cost of transitions between the two directorates for young adults who were aged between 18 and 21 at 31st March 2013. The transfer of these costs had not been approved at the point at which the budget was set in February and therefore the budget transfer has been put in place to reflect the movement of costs between the two directorates.
20. Although the directorate received an additional budget re-alignment of £1.8 million as part of the 2013/14 budget process, significant cost growth in external residential placements, increases in external fostering placements and unachieved savings in relation to the previous and current financial year have all contributed to the projected overspend. A shortfall of £228,000 is currently anticipated against the 2013/14 savings targets. If the allocations from the corporate contingency and the budget transfer relating to transitions are excluded it shows that the underlying spending position in Children's Services has increased by £446,000 since month three. This reflects a significant increase in the projected cost of external residential placements with the number of placements increasing from 55 in June to 64 in October. This has been partly offset by further reductions in the staff costs relating to Thornhill Road and a reduction in the projected cost of residence order allowances with the rates now expected to increase from April 2014.
21. Growth in expensive residential placements in the latter part of 2012 and in 2013 has led to a projected increase of circa £1.6 million in the overall costs of external placements in 2013/14 compared to the previous financial year. An external residential placement can typically cost in excess of £150,000 a year so even a small increase in numbers can have a significant impact on costs. The budget for external placements also includes assumed savings of £330,000. These were introduced as part of the 2012/13 and 2013/14 budgets but are unlikely to be achieved in the current financial year. The feasibility of utilising a Social Impact Bond approach in this area is currently being considered and may assist in reducing or minimising costs of placements in future years. There is also an anticipated overspend of £240,000 on the budget for external fostering placements reflecting growth in numbers in 2013/14.

22. Other projected overspends include £213,000 in Child Health and Disability and £232,000 in Leaving Care. The overspend in Child Health and Disability largely reflects increased growth in the cost of domiciliary/sessional care with a £100,000 savings target against these budgets currently unlikely to be achieved. There is also a significant spend on agency staff in this area resulting in a projected overspend on staffing budgets. The overspend in leaving care reflects the on-going high cost of providing supported accommodation to homeless children aged 16 and over including unaccompanied asylum seeker children. The overspends are partly offset by savings in other areas including £545,000 in internal residential accommodation mainly relating to the closure of the home at Thornhill Road. The budgets for the District Teams and In-take and Assessment are also projecting an underspend of £400,000 reflecting the high level of vacancies in this area. This is despite significant levels of agency costs. There are also savings of £149,000 on internal fostering, £84,000 in youth offending and £84,000 against management and support.
23. In line with the management actions implemented by the Interim Head of Paid Service, measures are being taken by the Directorate to try to improve the financial position. However much will depend on the numbers of looked after children and in particular any changes to the number of external residential and fostering placements during the remainder of the year. Even a small change in external residential placements can have a significant effect on the financial monitoring position.

Communities, Housing & Customer Services (£323,000)

24. The directorate is currently projecting a saving of £323,000, an increase of £183,000 compared to the position reported at month three. The increase is mainly due to additional vacancy savings and other cost reductions. Overall the anticipated shortfall against the 2013/14 savings targets is £522,000 of which £410,000 relates to Local Training and Enterprise.
25. Housing and Neighbourhood Renewal functions are projecting an overall underspend of £559,000 with savings of £90,000 on Housing Strategy, Support and Lettings, £45,000 on staffing and premises costs at gypsy sites and £50,000 as a result of vacancies in the Disabled Facility Service. In addition, there is a forecast underspend of £374,000 in relation to the Council Tax Reduction Scheme. This forecast is based on claimant numbers and service expenditure data at the end of September and will need to be closely monitored as the year progresses. Other projected underspends within the directorate include £86,000 in Policy, Partnerships and Citizen Focus, £63,000 against Customer Service budgets, £32,000 in the Neighbourhood Regeneration Service and £10,000 in Service Management and Support. These are all mainly as a result of savings on employee budgets resulting from staff vacancies. The Library Service and Supporting People budgets are both currently projecting a balanced position.

26. These underspends are partly offset by a projected overspend of £427,000 in relation to Local Training and Enterprise. Whilst the core revenue budgets for this service are broadly on target it is currently anticipated that the majority of the £500,000 saving included in the 2013/14 budget will not be achievable in the current financial year. The directorate is working towards the formulation of a plan to restructure the service and deliver the savings in full in the future, however at present only £90,000 has been identified as achievable in 2013/14.

Corporate Management (£272,000)

27. A saving of £272,000 is currently forecast in relation to the budgets within Corporate Management, an increase of £105,000 compared to the position reported at month three. Overall an underspend of £154,000 is currently projected in relation to the Chief Executive and Corporate Director budgets as a result of the changes that have taken place during the year. There are also savings against the Fire Service precept, general expenses budgets, Commensura charges and a vacant administrative post although these are partly offset by increased contributions towards the Coroners Service.

Council Tax Collection (£1,800,000) and NDR refunds on Council Properties (£119,000)

28. A review of the Council Tax position indicates a potential surplus of £1.8 million, an increase of £300,000 compared to the projection at month three. This includes the impact of the 0.5% reduction to the ultimate collection rate which was introduced in anticipation of the policy changes to the Council Tax Reduction Scheme. The Welsh Government subsequently made the decision to fully fund the scheme in 2013/14 and this has resulted in a projected surplus of circa £780,000 in the current year. The balance of the surplus reflects a combination of factors including the level of the overall collection rate, anticipated savings against exemptions and disablement relief. This will continue to be closely monitored to identify any further fluctuations as the year progresses. A saving of £119,000 is currently anticipated in relation to refunds of NDR on council properties achieved through the appeals process.

County Clerk & Monitoring Officer (£99,000)

29. The overall position shows a projected saving of £99,000, an increase of £44,000 compared to the position reported at month three. The increase is mainly due to further vacancy savings within Scrutiny Services which is currently reporting a projected underspend of £122,000. This is partly due to delays in filling new posts funded as part of the 2013/14 Budget. This is offset by a projected overspend of £26,000 in Member Services reflecting a shortfall against the savings target for members broadband and increased translation costs. Democratic Services are currently projecting a saving of £4,000 whilst Protocol Services are still anticipating a balanced position.

Economic Development (£216,000)

30. The directorate is currently reporting a projected saving of £216,000, an increase of £207,000 compared to the position reported at month three. The improved position is mainly due to the receipt of a wireless concession payment from BT and a projected saving against the city region budgets. The position also reflects anticipated additional income from both the innovation and technology centres and the park and ride facility although these are partly offset by additional costs in the Property Division and by ineligible grant funded staffing costs relating to the Super Connected Cities Project.
31. A saving of £327,000 is currently projected in relation to the Business and Investment Division mainly as a result of the £262,000 BT wireless concession payment, which is a non-recurring sum based on the use of Council assets for the deployment of broadband. A saving of £100,000 is also projected against the city regions budget reflecting a lower than planned spend in this area during the current financial year. A saving of £80,000 is projected in relation to innovation and technology centres mainly as a result of additional rental and service charge income. These are partly offset by additional costs including ineligible grant funded staffing costs of £65,000 relating to the Super Connected Cities Project although this position is still under review.
32. Other significant variances within the directorate include an anticipated surplus of £67,000 on the Events Park and Ride activity and projected overspends of £79,000 in Major Projects and £93,000 in Property. The Major Projects position includes a shortfall of £147,000 in leasing income for the now demolished International Sports Village offices and £58,000 in relation to the Doctor Who Experience which includes a shortfall in sponsorship income for the naming rights. These are partly offset by projected savings on staffing budgets elsewhere within Major Projects. Additional rental income of £69,000 within the Property Division is currently offset by an increase in projected operating costs. This includes work undertaken in relation to the surrender of the Llanrumney Hall site and security costs at the Maelfa. The Construction and Design Unit is currently projecting a balanced position.

Education & Lifelong Learning +£37,000

33. The directorate is currently reporting a projected overspend of £37,000 an improvement of £307,000 compared to the position reported at month three. This is mainly due to a significant improvement in the position on Inter Authority Recoupment and Special Educational Needs (SEN) together with further savings in other areas including Storey Arms and Catering. The projected overspend reflects a combination of additional service pressures together with an anticipated shortfall of £370,000 against the savings targets set as part of the 2013/14 budget. These are partly offset by savings in other areas within the directorate.
34. Projected overspends against centrally funded education budgets include £113,000 in relation to Storey Arms and £21,000 in the Music Service.

The Storey Arms budget was reduced by £175,000 as part of the 2013/14 budget process assuming both increased income and reductions to expenditure budgets. Although income has increased this is not sufficient to meet the savings target. A review of the establishment is on-going but it is unlikely that the proposed changes will be implemented within a timeframe that allows all the savings to be achieved in the current financial year. Current income projections for the Music Service suggest a £50,000 shortfall against the £151,000 budget saving, however this has been partially offset by the use of earmarked reserves of £29,000. The position of the Music Service will need to be closely monitored following the increases in charges which took place in September. An overspend of £112,000 is also projected in relation to on-going staffing commitments at Danescourt and St. Albans Primary schools although this is partly offset by savings in retained salary budgets of £49,000. The overall position is further offset by a saving of £20,000 in respect of on-going pension liabilities for staff formerly employed by colleges that transferred into the Authority.

35. Inter Authority Recoupment and Special Educational Needs (SEN) budgets are currently projecting an underspend of £80,000. This is a significant improvement compared to the position at month three. An overspend of £215,000 is currently forecast in relation to Home and Hospital Tuition however this is offset by anticipated savings of £177,000 in out of county placements, £69,000 in non-delegated Pupil Support Service teams and £48,000 in the Pupil Referral Unit.
36. The Catering Division is reporting a projected overspend of £87,000 mainly due to income shortfalls following the need to review what is sold from vending machines as a result of the statutory demands set by the Welsh Government on healthy eating. Although the 2013/14 budget provided £200,000 to fund increases in free school meals, the take up of this provision has exceeded expectations and is currently projected to be in the region of £330,000. It is anticipated that the additional £130,000 will be funded from earmarked reserves set up to support the impact of Welfare reforms. The overspend on catering is offset by a projected surplus of £115,000 within the Cleaning Division.
37. The County Hall nursery is currently projecting an overspend of £61,000 although this is partly offset by savings of £51,000 in other childcare budgets. Management and support budgets are projecting an underspend of £38,000 with additional costs in school improvement offset by savings in other areas. Lifelong Learning budgets are currently assumed to achieve a balanced position with an anticipated shortfall of £120,000 relating to the occupancy of the Friary and the Parade funded from earmarked reserves in 2013/14.

Environment +£1,338,000

38. The directorate is currently reporting a projected overspend of £1.338 million, a reduction of £594,000 compared to the position reported at month three. This is a significant improvement and reflects the measures set out in the directorate action plan following a detailed management

review of all functions within the directorate. The improvement has been made despite a continuing increase in costs in certain areas including landfill tax and the Material Recycling Facility (MRF). In addition to these significant in-year pressures the directorate also has savings targets of £3.550 million arising from the 2013/14 budget process of which £2.419 million are currently anticipated to be achieved during the financial year. The Directorate has also had to manage a reduction of £513,000 in relation to the late notification of the 2013/14 Sustainable Waste Management (SWM) Grant.

39. The budget for landfill tax is currently projected to be overspent by £1.2 million. This reflects a combination of factors including increased tonnages received by the council to treat and dispose of waste and an inability to meet the budget saving of £530,000 which was anticipated as a result of diversion activity. Recently introduced operational improvements at the MRF and household waste and recycling centres is expected to reduce the volume of residual waste and may improve the position in the coming months. The overspend in this area is partly offset by a saving of £420,000 in relation to the use of contractors for waste disposal as this operation has now been withdrawn. Landfill operational costs are also currently forecasting an underspend of £477,000 with a further saving of £90,000 on landfill directives. These are partly offset by reduced tipping income of £141,000 and the non-achievement of £90,000 SME income from the transfer station at Brindley Road.
40. An overspend of £966,000 is currently projected in relation to the MRF. This reflects a continuation of the depressed markets for recycle materials with an income shortfall of £567,000 currently forecast. The pressure experienced by the MRF in relation to market conditions and income opportunities was recognised in the 2013/14 budget and a corporate contingency sum of £350,000 was set aside to offset these pressures should they occur. The allocation of this sum was approved by Cabinet at its meeting on 23rd September and is reflected in the monitoring position. A number of additional operating costs have also been identified, some of which relate to external processing costs which can no longer be afforded from the Sustainable Waste Management (SWM) Grant. Income shortfalls are also a significant factor in the projected deficit on the Trade Waste Collection Service. This is currently projecting a deficit of £311,000 of which £303,000 relates to a shortfall in income mainly as a result of competition from the private sector in the market place.
41. The balance of the overspend is mainly due to the anticipated under-achievement of budget savings both in relation to 2013/14 and in respect of savings carried forward from the previous year. The shortfall currently projected against the 2013/14 savings totals £1.1 million and includes the £530,000 identified above in relation to landfill diversion. The shortfalls impact on both Waste Management and Regulatory Services including some service interventions such as Cardiff Outdoors that are linked to the Council's Change Management Programme. Overall, Regulatory Services is currently projecting an overspend of £40,000 with higher income levels in the Registration Services and Pest Control offset by

overspends in other areas including the County Analyst, Consumer Protection and Licensing.

42. Cleaner Cardiff is currently projecting a saving of £551,000 reflecting actions taken to reduce employee costs through reducing the number of agency staff together with a range of other savings and increased income. These are partly offset by additional vehicle costs and higher costs in relation to public conveniences. Household Waste Collections is also projecting an underspend of £379,000 mainly due to savings on employee budgets although these are also partly offset by additional vehicle costs. Other projected underspends include £185,000 in Strategy, Education & Enforcement mainly in relation to litter enforcement, £181,000 in relation to In-Vessel Composting and £68,000 on bulky waste collections where a saving on employee costs offsets the shortfall in income from the newly introduced charges.
43. The SWM Grant for 2013/14 provides revenue and capital funding of £7.35 million and £235,000 respectively in the current financial year. This represents a reduction of £513,000 in the revenue funding compared to the previous year and will need to be carefully managed by the Directorate adding further pressures on the service. Measures have been put in place but this will need to be closely monitored during the remainder of the year.

Health & Social Care +£2,400,000

44. An overspend of £2.4 million is currently projected in relation to Health and Social Care, a reduction of £707,000 compared to the position reported at month three. Further significant cost pressures identified since month three have been offset by savings of £1.175 million identified by the directorate in its action plan and also by a budget transfer of £701,000 from Children's Services to reflect the cost of transitions between the two directorates for young adults who were aged between 18 and 21 at 31st March 2013. The transfer of these costs had not been approved at the point at which the budget was set in February and therefore the budget transfer has been put in place to reflect the movement of costs between the two directorates. The projected overspend is mainly due to increased demographic pressures in relation to services to older people and people with learning disabilities. This is reflected in a projected overspend of £3.258 million on externally commissioned services with costs in this area partly offset by savings in Direct Services and other areas of the directorate budget.
45. The projected overspends within externally commissioned services includes £1.855 million in respect of older people, £1.359 million in relation to people with learning disabilities and £249,000 in Mental Health Services. These are partly offset by savings in other areas. The overspend on older people largely reflects very significant growth (11%) in the number of domiciliary care hours delivered. This follows an increase of 10% in 2012/13. Only part of this growth is reflected by an increase in the number of service users (5%) with the greater impact resulting from an increase in the average care hours received by each

service user. This reflects the increasing demographic trend in terms of age profile and level of need. There has also been growth of 34% in the last twelve months in the number of hours of care paid via direct payments to those who wish to arrange their own care. In addition there is a projected increase of £900,000 in the cost of older people residential and nursing care compared to 2012/13. This reflects both growth in numbers (2.5%) and an increase in the cost of individual residential and nursing placements although fee increases relating to both 2012/13 and 2013/14 have still to be agreed for a number of residential and nursing homes. Provision has been made in the projections in anticipation of an increase however the impact on the overall position will not be known until all increases are settled.

46. The projected overspend of £1.359 million in learning disabilities reflects a number of factors including 11% growth in the number of domiciliary care hours provided, a significant increase in the anticipated spend on residential care, an increase in the number of external supported accommodation placements and a significant increase in the number of care hours provided via direct payments. This includes the part year impact of transitions from Children's Services where a young adult has turned 18 during the financial year. The projected overspend of £249,000 in Mental Health Services reflects growth in both the number and cost of residential placements.
47. Budget savings of £740,000 were identified in relation to externally commissioned services as part of the 2013/14 budget of which it is currently anticipated that £506,000 will be achieved leaving a shortfall of £234,000. This is reflected in the projected overspend for externally commissioned services. The action plan agreed by the directorate to reduce spending in the current financial year also includes a number of significant savings which impact on the projected position of commissioned services. These include £650,000 to reflect the decision to withhold payments from domiciliary care providers due to discrepancies in the information relating to hours of care delivered. Other anticipated savings include £200,000 from the conversion of spot-contracted domiciliary care to block contracts, £200,000 through targeted reviews to 'right size' care packages and to decommission the funding of ancillary services such as domestic cleaning and £100,000 from the review and return of any direct payments underspend. These are also reflected in the projections for commissioning budgets set out above and will need to be achieved in order to prevent a further increase in the level of spend.
48. Within Direct Services, residential care is currently projecting a saving of £414,000. This includes the anticipated financial impact of the decision to end the contract arrangements between the Council and Hafod Care in respect of the three remaining homes linked to that agreement, the contacts for which were due to expire in 2016. The Dorothy Lewis and Ty Newydd Care Homes have now closed and the transfer of the Cathedral View Home to Hafod Care is currently being finalised. Discussions have been taking place with staff and trade unions regarding opportunities for redeployment and voluntary severance. It is anticipated that these arrangements will enable the achievement of the £500,000

budget saving based on a review of residential care provision and also provide further in-year savings to partially offset the overspends in externally commissioned services. The final position will depend on a number of factors including the transfer date of the Cathedral View Home. The termination of the agreement with Hafod Care will also provide full year savings in support of the 2014/15 budget. The projected underspend on residential services also includes savings in internal learning disabilities supported accommodation reflecting staff vacancies against the budgeted establishment. A saving of £155,000 is also projected in relation to internal day care services, mainly as a result of staff vacancies in learning disabilities day care. Savings of £165,000 are also projected in other areas of the directorate including fieldwork/social work and management and support.

Resources +£1,198,000

49. The directorate is currently reporting a projected overspend of £1.198 million, a reduction of £598,000 compared to the position reported at month three. This is a significant improvement and reflects the measures set out in the directorate action plan together with an improved position in relation to Fleet Management. Despite this, significant overspends continue to be reported in relation to Facilities and Fleet Management with shortfalls against savings targets set as part of the 2013/14 Budget and in previous years. Together, the projected overspends in these areas total £1.957 million with offsetting savings identified against a range of other budgets across the directorate. At a Directorate level the projected shortfall against the 2013/14 savings targets amounts to £2,119,000 and this is reflected in the service positions set out below.
50. The most significant variance continues to be in relation to Fleet Management with a projected overspend of £1.033 million currently reported. This reflects a continuing shortfall against savings targets of which £982,000 was allocated in 2012/13 and £834,000 as part of the 2013/14 Budget. Delays in the fleet replacement and reduction programme have resulted in the continued use of short term hire as well as increased fuel usage and maintenance costs. The £250,000 saving for improving driver behaviour as reported at month 3 is deemed unachievable and cannot be progressed while overspends are also reported against unbudgeted vehicle tracker costs.
51. Facilities Management is currently projecting an overspend of £924,000 also mainly as a result of shortfalls against savings targets. This includes projected shortfalls of £357,000 on security, £205,000 on building cleaning, £355,000 on other facility management budgets and £252,000 due to the delayed restructure within Building Support. These are partly offset by office accommodation savings generated by the Office Rationalisation project and from other savings on premises budgets.
52. An overspend of £68,000 is projected in relation to Legal Services with a shortfall against the budget saving aimed at reducing external legal spend partially offset by savings on other budgets including employee

costs and additional internal income. Commissioning and Procurement are also projecting an overspend of £15,000 with a shortfall in retrospective rebate income of £110,000 and a reduced surplus of £23,000 on the County Supplies trading account, partly offset by savings in other budgets including employee costs.

53. An overspend of £34,000 is also currently projected in Human Resources. This includes savings of £165,000 as a result of vacancies, part time hours and additional income in HR People Services, a projected surplus of £158,000 in relation to Cardiff Works, an anticipated underspend of £50,000 in respect of the Cardiff Academy and other savings of £41,000. These are offset by funding of £448,000 in relation to the implementation and on-going costs of HRPS system development including capital financing costs.
54. All other divisions within the directorate are either anticipated to be on target or have identified savings. This includes savings of £258,000 in Enterprise Architecture reflecting a combination of employee savings and reduced expenditure on consultancy and £167,000 in Finance mainly as a result of staff vacancies. A saving of £160,000 in ICT is mainly due to reduced expenditure on hardware and software purchases and other related costs, whilst in Change Management a saving of £281,000 has been achieved through a reduction in the level of project resources.

Sport, Leisure & Culture (£268,000)

55. The directorate is currently reporting a projected saving of £268,000, an increase of £14,000 compared to the position reported at month three. This is despite a shortfall of £348,000 against its 2013/14 savings target. The overall position includes a reduction of £401,000 in the subsidy for sports and leisure facilities with increased income through improvements to Active Card memberships of £578,000. This is a continuation of the trend seen in recent years. This is partly offset by additional expenditure in relation to Channel View including a shortfall against the 2013/14 savings target. Additional expenditure in relation to the continued opening of Splott Pool will be funded from Corporate Initiatives in the current year. A saving of £53,000 is currently projected on community halls mainly as a result of improved performance at Penylan. There is also a projected saving of £28,000 for the Cardiff Riding School reducing the subsidy and making this a self funded activity.
56. A saving of £22,000 is projected in relation to Culture, Tourism and Events. This includes an additional in-year saving of £45,000 against the Winter Wonderland budget following the successful tendering process. Savings are also projected on a range of venues including £55,000 on catering and functions and £15,000 at St David's Hall. These are partly offset by overspends in other areas including a shortfall of £105,000 in income generation against the planned new operating model at the Mansion House. Other overspends include £23,000 in Tourism mainly due to lower than anticipated income in the Conference Bureau.
57. Parks and Sport are currently reporting a projected overspend of

£74,000. This includes overspends of £122,000 in relation to unfunded skip hire costs relating to the disposal of parks materials, shortfalls of £55,000 in sponsorship income and additional vehicle charges of £37,000. These are partly offset by savings of £115,000 on employee costs and a range of other operational savings across the division.

58. The Cardiff International White Water (CIWW) facility is currently projecting an operational surplus of £164,000 against budget. However, this is offset by loan repayments of £306,000 which reflects the Council's investment in the facility which was provided on an invest to save basis. When this is taken into account it leaves a shortfall of £142,000. A saving of £30,000 is projected at the Sailing Centre due to a combination of reduced costs and increased income.
59. Other variances include a shortfall of £30,000 in commissioning and procurement savings across the directorate.

Strategic Planning, Highways and Traffic & Transport – On Target

60. The Directorate is currently projecting a balanced spend against budget, an improvement of £533,000 compared to the projected overspend at month three. Following a management review significant savings have been identified, particularly in relation to the Highways Service with further savings also identified in Traffic and Transportation, mainly due to an improved position within the Civil Parking Enforcement Account.
61. The Highways Service is currently projecting an overall saving of £33,000 as compared with the projected overspend of £454,000 which was forecast at month three. This significant improvement includes a range of additional savings together with further progress in achieving the 2013/14 budget savings targets. Despite this there is still a projected shortfall of £296,000 against the savings targets for the Highway maintenance elements of the Cardiff Outdoors project including the Highways Maintenance Service Redesign Phase 2. In addition, a shortfall of £28,000 continues to be forecast in relation to the full year effect of the City Services Phase 1 restructure target. These are partly offset by additional savings against other savings targets.
62. The savings arising from the management review include £80,000 in Highways Maintenance Management and £52,000 in Highways Infrastructure Asset Management which are mainly due to staff vacancies. Within Highways Operations a reduction in planned work relating to paving and permanent road repairs is estimated to achieve in-year savings of £242,000 with a further saving of £67,000 anticipated from planned underspends on street furniture and grit bins. These are partly offset by projected overspends of £61,000 within the South Wales Trunk Road Agency (SWTRA) division as a result of potential under recoveries against grant and £10,000 in relation to drainage services. The overall spend on operational budgets is dependent on a number of factors including weather conditions during the remainder of the year. For the purposes of this report it is therefore assumed that these budgets will be fully spent.

63. Traffic and Transportation functions are currently projected to be on target although within this overall position there are a number of variances. The variances include a projected overspend of £49,000 on public transport which is mainly due to a shortfall in income from Central Bus Station departure charges and bus service maintenance costs above budget. There are also projected overspends of £29,000 on management and support, £24,000 on transport projects and £15,000 on transport strategy. These are offset by projected underspends of £69,000 on the school crossing patrol service, £26,000 on passenger transport and £19,000 in traffic management.
64. Within Traffic and Transportation the Civil Parking Enforcement (CPE) Account is currently forecasting a projected shortfall of £425,000 against the £3.4 million annual budgeted surplus on the account. This is a ring-fenced account and does not impact directly on the directorate monitoring position. The shortfall on the account is mainly as a result of lower than anticipated income levels although the position has improved since month three. The shortfall reflects delays due to the required timescales for traffic regulation orders and the full implementation of initiatives included within the budget. These include a shortfall of £186,000 against the £650,000 budget proposal in relation to on street pay and display parking charges, £200,000 from the proposal to remove the period of free parking within the Butetown Scheme and £138,000 in relation to the extension of charges in the evenings for the Butetown arrangements and Sunday charging at the Norwegian Church. These are not expected to be fully implemented until December. There are also income shortfalls in relation to the Sophia Gardens car park and the introduction of charges in Canton. Expenditure in the CPE Account is currently projected to be £71,000 below budget mainly as a result of vacant posts in the Enforcement Services Unit.
65. The 2013/14 Budget Report noted that the margin between the projected annual surplus on the CPE account and the expenditure commitments was relatively small and that this imposed a significant risk in relation to future forecasts for the reserve and made it essential that the income targets were achieved. The current position assumes that after meeting the budgeted commitments a balance of £70,000 will be retained in the reserve at the year end. This will need to be closely monitored as the year progresses and the balance of risk reassessed as part of the 2014/15 budget process.
66. The Planning and Building Control Service is currently reporting a projected overspend of £33,000. This includes an overspend of £124,000 in Strategic Planning, partly offset by additional income and savings in other areas. The overspend in Strategic Planning is mainly in relation to employee costs with the service currently unable to meet its vacancy provision. The Development and Control Division is reporting a projected underspend of £85,000 with a projected surplus of £77,000 on planning fee income. Other income is also forecast to be £57,000 above target however this is offset by an estimated shortfall of £21,000 on Section 106 income and projected overspends on operational budgets within the

division. A balanced position is currently forecast for both the fee earning and non-fee earning areas within Building Control.

Housing Revenue Account

67. The Housing Revenue Account is currently projecting a surplus of £754,000, an increase of £471,000 compared to the position reported at month three. The change is mainly due to increased underspends on employee and premises budgets. These are partly offset by further reductions forecast in relation to income and by an increase in direct revenue financing contributions within capital financing.
68. The overall variance includes a projected underspend of £1.3 million on employee costs reflecting vacancies and other savings against the staffing budget. Agency costs have also reduced as a result of posts being filled. Premises budgets are also currently projecting an underspend of £437,000. This is mainly due to a saving of £300,000 on budgets for works linked to the outdoor environment together with other premises savings in areas such as insurance. A potential overspend of £400,000 on jobbing and emergency repairs is currently offset by a contingency sum within the Housing Repairs Account. Other projected underspends include £226,000 on supplies and services, an anticipated £200,000 reduction to the provision for bad debts, an estimated £100,000 reduction to the budgeted level of Housing Subsidy payable and £134,000 as a result of reduced support service costs.
69. These are partly offset by additional capital financing costs of £581,000. This includes £500,000 of direct revenue financing which will reduce the requirement for borrowing in future years. Income is also currently projected to be £1.1 million under budget. This includes a projected under recovery of £760,000 due to a significant increase in the void rent loss projection. Service area data indicates that the number of void properties has increased substantially compared to the same period in 2012/13. This reflects a number of factors including the time taken to re-let properties. Recharges to capital for staff time are also projected to be £149,000 under budget with the balance of the under-recovery of income reflected across a number of income streams within the HRA.

Cardiff Harbour Authority

70. The financial position at month 6 indicates that a full draw down of Welsh Government funding will be required. This includes £7.100 million against the Fixed Cost budget and £513,000 for Asset Renewal.

Heading	Budget £'000	Out-turn £'000	Variance £'000
Expenditure	7,700	7,724	24
Income	(600)	(624)	(24)
Fixed Costs	7,100	7,100	0
Asset Renewal	513	513	0
Additional Claims	0	0	0
TOTAL	7,613	7,613	0

71. The position includes an anticipated saving of £160,000 on staff costs due to vacant posts plus a further £80,000 on overheads. In addition there are anticipated savings of £200,000 across various Environment budgets, £85,000 on groundwater and £70,000 on dredging. These savings have enabled the completion of the essential repairs to the bascule bridges to be completed and further schemes are planned for essential maintenance of the barrage control building, the dredging of the castle grounds and Taffs Mead water bus stop plus improvements to the environmental slipway.
72. The total income generated is anticipated to be £624,000 and includes £219,000 from Harbour dues and £308,000 from car park fees. In addition £65,000 is expected to be generated from water activities and £32,000 from various other sources.
73. It is planned to fully spend the £513,000 against the Asset Renewal allocation. The more significant schemes include the renewal of the Bay Mermaid boat, replacement of 14 pedestrian barriers on the barrage and replacement of gearbox drives on the barrage fish pass.
74. It is anticipated that an additional claim for approximately £200,000 will be made in respect of costs associated with job evaluation.
75. The balance in the Project and Contingency Fund at 1st April 2013 was £1.15 million. An amount of £422,000 is earmarked to fund the final payments for the indoor surfing attraction whilst a further £200,000 is planned for the high ropes facility at the Cardiff International White Water activity. The remainder will be retained as a contingency against future spending.
76. The Council is continuing to negotiate the budget for the proceeding three years 2014 – 2017 with the Welsh Government. They have stressed that significant budget reductions are needed due to the continuing public spending pressures. Budget reductions of over 30% have been achieved over the past six years which has seen the budget reduced from £10.211 million to £7.100 million. If significant budget reductions are agreed it will be important that the levels of financial risk are appropriately shared between the Council and the Welsh Government

Capital

77. Council in February 2013 approved a 2013/14 Capital Programme and an indicative programme to 2017/18. The sections below indicate a forecast position for 2013/14 for General Fund and Public Housing after revisions to include actual slippage reported at outturn, incorporation of new grant approvals and confirmation of actual grant awards.

General Fund

78. The approved Capital programme of £91.1 million for 2013/14 included a range of assumptions in relation to General Fund Capital Programme slippage together with projected spend for other schemes planned to be

undertaken in the year. The budget has since been adjusted to £97.586 million following the revisions mentioned above.

79. The projected outturn for the year is currently £100.492 million, a variance of £2.906 million. This is represented by a projected under spend of £1.786 million together with estimated slippage of £4.692 million. Expenditure at the end of Month 6 was £53.408 million which represents 53 % of the projected outturn.

80. A summarised General Fund capital outturn position against Directorates is shown in the table below. Further scheme detail is shown in Appendix 2.

Capital Programme 2013/14	Budget	Projected Outturn at Month 6	Variance	Variance represented by:	
				(Under) /over spend	Slippage
	£'000	£'000	£'000	£'000	£'000
Adult Social Services					
Health & Social Care	584	581	(3)	(3)	0
Children's Services					
Children's Services	42	42	0	0	0
Education and Lifelong Learning					
Schools General	10,290	10,111	(179)	248	(427)
Schools SOP	33,542	33,716	174	350	(176)
Environment					
Waste Management	2,789	2,031	(758)	0	(758)
Highways	11,402	9,924	(1,478)	0	(1,478)
Sustainability	200	100	(100)	0	(100)
Strategic Planning & Transport					
Planning	385	330	(55)	0	(55)
Traffic & Transportation	7,675	5,347	(2,328)	(2,000)	(328)
Sport, Leisure and Culture					
Harbour Authority	933	933	0	0	0
Culture, Tourism & Events	929	898	(31)	(31)	0
Parks & Sport	3,944	3,027	(917)	0	(917)
Leisure & Play	2,870	833	(2,037)	0	(2,037)
Bereavement	925	757	(168)	0	(168)
Community & Neighbourhood Regeneration & Social Justice					
Private Housing	5,342	4,827	(515)	(100)	(415)

Neighbourhood Regeneration	1,974	1,397	(577)	0	(577)
Libraries	910	910	0	0	0
Citizens Hubs	450	500	50	0	50
Finance & Economic Development					
Economic Development	7,069	20,768	13,699	0	13,699
Strategic Estates	1,260	648	(612)	0	(612)
Resources	4,776	3,517	(1,259)	(250)	(1,009)
Central Transport Depot	(705)	(705)	0	0	0
Total	97,586	100,492	2,906	(1,786)	4,692

Capital Schemes Update

81. Delivery of capital projects is complex, may span a number of years and is influenced by a number of external and internal factors such as weather, statutory and non statutory approval processes. Following concerns raised previously by Wales Audit Office about the level of slippage, directorates continue to be reminded of the need to set achievable profiles of expenditure and to identify slippage at an early stage. Inclement weather presents a risk to the completion of construction schemes which are on site, or expected to start on site, during the winter months.
82. The Month 3 report provided significant coverage of schemes in the Capital Programme therefore this report identifies the main changes since Month 3.
83. The following provides an update of some capital schemes in addition to the detailed list in Appendix 2.

Education and Lifelong Learning

Planning and Development

84. The Education Asset Renewal allocation for 2013/14 is £2.883 million (including £153,000 supervision fees). Welsh Government (WG) Capital Repair & Maintenance grant was awarded in February 2013 and used to fund 2012/13 asset renewal schemes, allowing slippage of £1.042 million Council asset renewal funds into 2013/14, bringing the total to £3.925 million.
85. At Month 6 it is anticipated that this budget will overspend by circa £500,000 largely due to the forecast expenditure on the Whitchurch High School Equality Act works having increased from £1.3 million to £1.6 million. Further phases of these works will be considered as part of the 2014/15 Capital Programme. There may be further pressure on Asset Renewal in future years if the bid is unsuccessful and further works are deemed essential.

86. In addition to the annual Asset Renewal allocation, a bid for a 'Suitability and Sufficiency' budget was approved as part of the 2013/14 Capital Programme. This allocation is intended to address the suitability of school premises and undertake works which whilst deemed necessary to provide fit-for-purpose premises, fall outside the scope of asset renewal criteria. There is therefore significant pressure on this budget, with the 2013/14 allocation of £500,000 already fully committed.
87. 'Planning and Development' includes most of the Flying Start programme, where the specific schemes funded by the WG Flying Start grant are not part of the Schools Organisation Plan financial model. The current Flying Start Programme began in 2012/13 and continues into 2014/15. The original grant allocation for 2013/14 was £2.716 million, however it has been reported to WG that various factors have impacted upon the programme and this level of expenditure in 2013/14 is not achievable. On 2nd October 2013, WG approved slippage of £500,000 into 2014/15 (£427,000 is shown under 'Flying Start' with £73,000 which relates to a SOP Model scheme, referred to later in the relevant section). However this does not fully alleviate the issue, with the outturn position currently forecast to be £1.964 million (inclusive of SOP Model scheme covered later). Therefore a forecast underspend of £252,000 is being reported.

Schools Organisation Plan

88. The Schools Organisation Plan (SOP) Consolidated Financial Model includes almost £240 million of capital investment over the life of the programme, including expenditure in previous years. A recent Cabinet report considered the School Organisation Financial Model including the outcome of the Office of Government and Commerce (OGC) Gateway review of the SOP programme. Officers should ensure that due regard is given to the report recommendations regarding issues of governance and the need for robust project planning in order to avoid significant expenditure variations.
89. The Council Budget set in February 2013 forecast SOP Capital expenditure of £33.716 million in 2013/14. After adjusting this for 2012/13 Outturn slippage, the forecast for 2013/14 was revised to £33.177 million. At Month 6, the projected outturn is revised to £33.716 million. The programme consists of a number of phases: Fast Track; Welsh Medium; Cardiff East, Whitchurch and 21st Century Schools:
- Fast Track*
90. The 2013/14 expenditure forecast, adjusted following 2012/13 Outturn, was £2.205 million. At Month 6, the forecast has reduced to £221,000. This represents further slippage of £484,000 since Month 3, of which £94,000 relates to the St Mary the Virgin Primary scheme and £390,000 relates to the Mount Stuart Primary School scheme. The latter scheme includes an element of Flying Start grant of £73,000, referred to in the 'Planning and Development' section, as well as 21st Century Schools works. It is currently out to tender for the main contract, though the timetable for delivery has slipped. However, there is a risk that the Flying

Start element may underspend further in 2013/14, and WG may not permit further slippage. Discussions are ongoing with WG to seek a solution which will minimise the loss of grant funding, of which potentially £192,000 is at risk.

Welsh Medium

91. The forecast expenditure at Month 3 was £7.064 million. At Month 6, slippage of £868,000 is reported, reducing this to £6.196 million. The Millbank Primary School scheme is currently out to tender, though delays on the programme have resulted in slippage of £718,000 now being reported. Slippage of £150,000 relates to Ysgol Treganna – though substantially complete, there are some finishing works to be undertaken in 2014/15.

Cardiff East

92. The projected expenditure for Cardiff East has increased by £588,000 since Month 3 and is revised to £22.095 million. Budget has been brought forward on the Llanishen High School scheme (£369,000) and the Ysgol Bro Eder scheme (£219,000).
93. Proposals for the new Eastern High School were reported to Cabinet on 10th October 2013. Whilst this has not impacted upon the 2013/14 expenditure, the SOP Financial Model has been updated to reflect indicative costs in future years. The preferred way forward will be reported to Cabinet following consultation.

Whitchurch

94. The 2013/14 forecast expenditure on schemes within the Whitchurch phase of SOP was £3.217 million at Month 3. At Month 6, this forecast is revised to £3.893 million, an increase of £676,000 due to better than anticipated progress on the Ysgol Melin Gruffydd scheme.

21st Century Schools

95. 21st Century Schools schemes which fall outside the categories covered above are estimated to spend £1.290 million in 2013/14, a reduction of £2.073 million since Month 3, reported as slippage. Whilst design works are continuing on a number of schemes, the design programmes and procurement timetables have largely been delayed, causing slippage on specific schemes, with the total of £2.073 million detailed below:

Adamsdown Primary	£100,000
Pontrpennau Primary	£150,000
Mount Stuart Primary (Phase 2)	£900,000
Hywel Dda Primary	£358,000
Baden Powell Primary	£100,000
Willows High School	£465,000

96. It should be noted that in the November Cabinet members approved the recommendation that initial design works for 21st Century schemes proceed up to no more than 5% of project value in advance of the sign-off by WG of individual business cases. This will ensure that the Council

is not committed to further financial obligations until full approval of grant funding is received.

Environment

Waste Management

97. From the Council's 2013/14 allocation of Sustainable Waste Management grant, WG have made £235,000 available for capital expenditure, which will be used to purchase wheeled bins, caddies, skips and other equipment. A scheme to implement a new waste transfer station at Bessemer Close, including a new weighbridge, is expected to cost £75,000 and will be funded from an earmarked revenue reserve set up in 2012/13.

Highways

98. At Month 6 a number of significant schemes are still the subject of design and development. Given the scale of investment, the need for mobilisation of contractors and need to ensure schemes are prepared, prioritised and monitored robustly, there is a risk to achieving full spend should the directorate not be able to identify priority schemes to be undertaken in time to allow procurement and completion of works before 31st March 2014. It is essential that any works planned to be undertaken using Local Government Borrowing Initiative (LGBI) are committed under a contract by 31st March 2014. Slippage of £500,000 shown against the 'Footway Improvements' allocation at Month 3 is reduced to £100,000 following confirmation from the Directorate that a start on site is expected in January.
99. Street lighting concrete column replacement utilising LGBI and Council allocation is expected to start this year, but has been the subject of delay in coordinating the replacement programme as well as in completing necessary forms to begin the tender process. Given these risks, slippage of £250,000 is shown at this stage.
100. Similar issues have affected the residential street light dimming project, for which a Business Case has been prepared and is now the subject of a tender exercise. The first phase of this circa £1.9 million scheme is expected to commence later this year.
101. The Penarth Road bridge scheme has been procured and is expected to start in January, to avoid incurring unnecessary costs over the Christmas period, resulting in estimated slippage of £110,000. Works include replacement of bearings and expansion joints as well as resurfacing and waterproofing the structure, with a cost of circa £600,000. The Council has also now entered into a legal agreement to contribute £1.65 million towards the replacement of Windsor Road bridge, a scheme to be procured and managed by Network Rail and expected to be complete in May 2015.

Strategic Planning & Transport

Traffic & Transportation

102. A junction improvement scheme at Cathedral Road/Cowbridge Road is to be completed on a phased basis to minimise the impact on the traffic network, with the main phase of the scheme funded from 2013/14 South East Wales Transport Alliance (SEWTA) grant.
103. As part of the Council's Cycling strategy for Route 6 of the 'Enfys' network, works between Neville Street and Victoria Park are currently on site. The estimated cost of further phases of improvements is £850,000 subject to the outcome of a tender exercise. The tender includes works on Cardiff Bridge, Neville Street junction and Cathedral Road junction and involves a range of measures including cycle lanes, a toucan crossing, and junction improvements. Works to Route 6 are funded primarily by SEWTA grant with completion anticipated this financial year.
104. Whilst Transport Grant of £2 million for 2013/14 is shown as an underspend it is unlikely schemes could be undertaken at this late stage. Discussions with WG are therefore required in order to consider options including slippage, ensuring that funding remains available for use on transportation initiatives in the city at a later date to coincide with Enterprise Zone developments.
105. In 2012/13 the Council received a letter from WG requesting circa £1.9 million in relation to Junction 30 of the M4 motorway as the Council's contribution towards road widening at this location. WG have not yet responded to the Council's correspondence which seeks to reduce or mitigate any Council liability.

Sport, Leisure & Culture

Parks & Sport

106. The refurbishment of the Millennium Bridge at Bute Park is underway with expected completion in December, and the total estimated cost of £144,000 being funded from the Asset Renewal Infrastructure budget, with £65,000 from the 2013/14 allocation and £79,000 brought forward from the 2014/15 allocation.

Leisure & Play

107. The Leisure Asset Renewal budget of £339,000 will fund schemes including: Channel View Leisure Centre Multi Use Games Area; Channel View Leisure Centre lift refurbishment and Llanishen Leisure Centre air conditioning. Surveys have been conducted at Pentwyn Leisure Centre pool with the results expected to inform a significant scheme, to be funded from 2013/14 and 2014/15 Asset Renewal allocations.
108. The Insole Court renovation scheme has a total estimated cost of £3.8 million, with £467,000 provided by the Council and £3.3 million to be

provided from a variety of external sources. Slippage of £952,000 is reported on the 2013/14 allocation of £1.2 million as a start on site is unlikely in 2013/14. It is important that the trust continue to review all options to secure further external funding, and review the scope of the scheme and the impact on its business case in order to match detailed cost estimates.

109. The Insole Court Trust and Council partnership were given a limited permission to start the project by the Heritage Lottery Fund and the Big Lottery in May 2013 due to a shortfall in funding of circa £900,000. The limited permission to start has enabled the Trust and the Council to commence the design stage of the scheme. The Big Lottery has recently confirmed funding towards the costs of employing a temporary Fundraising Manager, who will be tasked with developing a long term strategy for fundraising and addressing the current deficit.
110. Detailed design has been undertaken, allowing accurate costs to be determined for the tender process, which has now commenced. The contract is expected to be tendered on the basis that works will be undertaken in phases, and that the Authority will only commit to the next phase of the works if funds are available. Therefore, the phases will be prioritised to ensure that the key objectives of this project are met should the funds not be received to complete the full scope of works.

Communities, Housing & Social Justice

Private Housing

111. Following confirmation of the final account for the Christina Street scheme, it is expected that costs can be managed within a budget of £400,000, with the balance of £100,000 now shown as underspend.
112. Alleygating is planned to be implemented in the following areas: Plasnewydd; Grangetown (Phase 2); Penylan, Riverside and Cathays. Slippage of £80,000 was reported against the budget of £279,000 at Month 3, however there is a risk that the revised projection of £199,000 may not be achieved, due to more extensive preparatory works required following the consultation process. Therefore, total slippage of £200,000 is now reported.

Neighbourhood Regeneration

113. The Neighbourhood Renewal schemes budget is used for public realm and environmental improvements with schemes at different stages from design to completion including: Tweedsmuir Road Gully; Danescourt Multi Use Games Area; Glenwood Subway; Newport Road Lane, Salisbury Square, and Riverside Trees & Landscaping.
114. The Local Shopping Centre regeneration budget includes the Beechley Drive Redevelopment scheme, expected to be on site early in 2014, subject to finalisation of legal agreements. The Council's contribution of £350,000 will be paid on commencement of works. Works at the Clare

Road / Penarth Road district shopping centre are at a preliminary stage with only design work planned for this financial year, with £100,000 slippage reported at Month 3.

Citizens Hubs

115. The Citizens Hubs programme aims to provide a coordinated approach to customer facing service delivery. The outcomes include better service delivery as well as more effective utilisation of property assets. The developments have been supported by a £3 million Capital Programme allocation from which existing commitments include: £325,000 for creation of a new hub in Ely at the Jasmine centre, £470,000 towards the redevelopment of the Maelfa centre in Llanederyn; £150,000 for Marland House for the City Centre Hub and subject to consultation, potential relinquishment of leases of buildings on Clare Road and City Road, and the creation of a hub at Grangetown library. The Jasmine scheme and preliminary works at Maelfa are expected to start at the end of the financial year.
116. A number of other schemes are being developed for future hubs which, subject to alternative funding streams, business cases and benefits from property rationalisation may be the subject of future Cabinet Reports.

Finance & Economic Development

Economic Development

117. As part of the Cardiff Enterprise Zone scheme, headleases at the Jurys Site; Dandara Site; St Davids House and Marland House were acquired at a cost of circa £18 million. This investment in land in the vicinity of Cardiff Central Station will enable the Council to secure the development of a modern integrated transport hub, to form part of a modern capital city gateway. It is expected that capital receipts will subsequently be received by the Council to offset the acquisition costs and to contribute towards the costs of public realm improvements. A net budget of £14.914 million has been brought forward from 2014/15 to meet the acquisition costs, in order to utilise the reserve funding for this scheme first. The current rental income for St David's House and Marland House mitigates the Council's other holding costs of owning the sites, however this will need to be monitored closely to ensure no adverse revenue budget impact.
118. The Month 3 report highlighted the £2 million Urban Broadband grant, part of a total allocation of circa £10 million awarded by the Department for Culture, Media and Sport (DCMS) over 2013/14 and 2014/15. The terms and conditions of this capital grant require the expenditure to be incurred by 31st March 2015. Where the costs of delivering the schemes do not meet grant criteria, these will be met from existing resources in other areas of the Council. Following a detailed review of implementation dates as part of the formal grant approval process, the 2013/14 grant allocation has been re-profiled and slippage of £1.2 million is reported into 2014/15. However, DCMS have confirmed that no grant will be paid

beyond the 31st March 2015 deadline. Therefore, regular monitoring is required to ensure that the schemes identified can be substantially delivered within this timescale to minimise the risk of grant monies being withheld in part or whole.

119. The Capital Cardiff fund continues to provide a range of support packages to Small Medium Enterprises (SMEs) in Cardiff. The fund is well established within the business support market with a continuous stream of applications for support. A capital bid has been submitted to request further allocations of funding for future financial years in order to support forthcoming projects. Dependent on the bid outcome, plans are also being developed under the European Structural Funds programme to be part of a South East Wales loan project which will enable us to utilise the Capital Cardiff budget as a lever to obtain external funding.
120. Emergency works are required to the Coal Exchange building. The works to this Grade 2 listed building will be undertaken using powers in the Building Act 1984. As the building is not in the Council's ownership, the Capital Programme assumes that these costs will be recovered from the building's owners.

Strategic Estates

121. The required reconstruction of the fire damaged Grade 2 listed Longcross Farm is on site and with the completion date of the scheme dependent on weather conditions especially due to the specialist nature of the materials being used. Slippage of £452,000 is therefore reported.

Resources

122. Asset Renewal schemes being undertaken include: commencement of lift improvements at City Hall (total cost is £250,000); renewal of security access systems at County Hall (£30,000) and City Hall (£30,000 in 2013/14; £100,000 in 2014/15); installation of a Hearing Loop in Committee rooms 1 – 4 inclusive (£5,000) and renewal of the Dogs Home heating system (£30,000). Full spend of the £348,000 budget is projected.

Capital Receipts

123. The Capital Programme approved by Council in February included an estimate of £750,000 for non earmarked general fund capital receipts from development sites and the sale of non-operational property. A total of £1.6 million has been received including £720,000 from Cardiff City Football club in respect of the hotel site at Leckwith, following the club's promotion to the premier league. This receipt is to be used to fund the overall capital programme rather than earmarked for specific purposes.

Public Housing

124. The projected outturn for the Public Housing Capital Programme is revised to £13.709 million from the original budget of £13.163 million

mainly to reflect the availability of additional funding. Expenditure at Month 6 is £6 million, or 44% of projected outturn. Slippage of £400,000 is reported on the £800,000 'Roof replacement' budget, which is still at the procurement stage, with £200,000 slippage on the £600,000 'Trowbridge Mawr' scheme due to delays on site. Other slippage includes £518,000 on the Business Process improvements scheme and £900,000 brought forward from 2014/15 in respect of the Housing Partnerships Project (HPP) scheme.

Section 106 schemes

125. The table below shows the Section 106 and other contributions forecast to be spent at the time of setting the budget. This has been revised by directorates and is reflected in the new projection at Month 6.

	Budget	Projection at Month 6	Variance
	£000	£000	£000
Traffic & Transportation	1,078	750	(328)
Parks & Sport	1,784	958	(826)
Neighbourhood Regeneration	120	103	(17)
Planning	140	85	(55)
Private Housing	215	0	(215)
Libraries	0	29	29
Business Development	74	74	0
Other	15	0	(15)
Total	3,426	1,999	(1,427)

126. Traffic & Transportation schemes partly or entirely funded by Section 106 contributions include: improvements to public transport, road safety, pedestrian and cycling infrastructure.
127. The Parks directorate is continuing to experience difficulties in appointing suitable candidates to progress schemes resulting in slippage of £826,000 being reported. The directorate is reviewing all possible alternatives to ensure schemes are progressed and contributions utilised.
128. Neighbourhood Regeneration contributions will be combined with other contributions to fund improvements to local shopping centres and community buildings.

Reasons for Recommendations

129. To consider the report and the actions therein that forms part of the financial monitoring process for 2013/14.

Legal Implications

130. It is a Council responsibility to set the budget and policy framework and to approve any changes there to or departures there from. It is an Executive responsibility to receive financial forecasts including the

medium term financial strategy and for the monitoring of financial information.

Financial Implications

131. The overall revenue monitoring position indicates a potential overspend of £903,000 when compared to the budget, with financial pressures evident in a number of service areas and significant overspends identified, particularly in relation to the Children's Services, Environment, Health and Social Care and Resources directorates. These overspends result in a revenue monitoring position for directorates which identifies an overspend of £4.590 million which is significantly offset by savings particularly in relation to a projected surplus on Council Tax , an underspend on capital financing charges and the receipt of monies in relation to the Outcome Agreement Grant.
132. The month 6 budget monitoring position represents an improvement on month 3 with the overspend reducing by £3.010 million from £3.913 million to £903,000. However it should be noted that as a projection significant risks remain within the figures and continued robust financial monitoring is required, particularly in the directorates with significant overspends.
133. As the projected overspend still remains a significant cause for concern the Interim Head of Paid Service has continued with the management actions implemented prior to month 3 to reduce the level of spend across the Council. In addition the Children's Services, Environment, Health and Social Care and Resources Directorates continue to develop and monitor against the action plans they have prepared to demonstrate how the projected overspends in their areas can be further reduced.
134. Within the potential directorate overspend of £4.590 million there is a projected shortfall against the savings identified for each directorate as part of the 2013/14 budget. An overall shortfall of £5.4 million is currently anticipated in relation to these savings targets. This is reflected in the Directorate monitoring positions although where possible shortfalls have been offset by savings in other budget areas. The July Cabinet meeting approved the Budget Strategy Report for 2014/15 which identified the significant financial challenges that the Council would face in the medium term. An Updated Budget Strategy Report at the November Cabinet identified that these significant financial challenges had increased and set the Budget Reduction Requirement at £50 million. This projected under-achievement of identified savings in 2013/14 continues to underline the difficulties of achieving year on year savings across the Council.
135. The Council's general balance at the start of 2013/14 is £11.5 million and it should be noted that should the final outturn for the financial year still be in deficit then this amount would need to be drawn down from the general balance at the year end reducing the financial resilience of the Council. In recognition of this and the financial challenges in the medium term officers within the Council undertook a review of the Council's

balance sheet to consider the level of financial resilience that it affords. A summary of the main issues and opportunities within this paper were included in the November Cabinet Updated Budget Strategy Report.

136. The 2013/14 Capital Programme is £111.5 million of which £97.6 million is in respect of General Fund schemes and £13.9 million is in relation to the Council's Public Housing schemes. Against this the projected outturn for 2013/14 is £114.2 million resulting in a total variance of £2.7 million. The main variances are detailed in the table below:

137. The Programme, Projected Outturn and Projected Variance are shown below:

Capital	2013/14 Programme	2013/14 Projected Outturn	Projected Variance
	£M	£M	£M
General Fund	97.6	100.5	2.9
Public Housing	13.9	13.7	(0.2)
Total	111.5	114.2	2.7

138. Officers responsible for managing capital schemes are regularly reminded of the importance of effective profiling and reporting against schemes.

RECOMMENDATIONS

The Cabinet is recommended to:

1. Note the potential outturn position based on the first six months of the financial year.
2. Approve a further allocation of £365,000 from the Corporate Contingency Budget to meet the additional cost of placements in Children's Services.
3. Note the budget transfer of £701,000 actioned as a technical adjustment between Children's Services and Health & Social Care.
4. Reinforce the requirement for the Environment, Health and Social Care and Resources Directorates, which are still currently reporting significant overspends, to continue to develop and monitor their action plans with a view to reducing their projected overspends still further as the year progresses. This will also apply to the emerging overspend position in relation to Children's Services. The action plans will continue to be considered on a monthly basis by the relevant Cabinet member for each portfolio in conjunction with the Cabinet Member for Finance & Economic Development.

MARCIA SINFIELD

Interim Section 151 Officer

2 December 2013

The following appendices are attached:

Appendix 1 – Revenue position

Appendix 2 – Capital Programme

REVENUE 2013/2014

	CASH LIMIT BUDGETS			PROJECTED OUTTURN			VARIANCES		
	Gross Expenditure £000's	Income £000's	Net Expenditure £000's	Gross Expenditure £000's	Income £000's	Net Expenditure £000's	Gross Expenditure £000's	Income £000's	Net Expenditure £000's
Service Area									
Cabinet Office	2,413	(115)	2,298	2,513	(202)	2,311	100	(87)	13
Childrens Services	50,115	(3,710)	46,405	50,951	(3,764)	47,187	836	(54)	782
Communities, Housing & Customer Services	244,373	(197,625)	46,748	244,322	(197,897)	46,425	(51)	(272)	(323)
Corporate Management	26,018	(2,259)	23,759	25,752	(2,265)	23,487	(266)	(6)	(272)
County Clerk & Monitoring Officer	4,437	(70)	4,367	4,334	(66)	4,268	(103)	4	(99)
Economic Development	13,625	(7,756)	5,869	14,649	(8,996)	5,653	1,024	(1,240)	(216)
Education & Lifelong Learning	312,265	(67,136)	245,129	311,372	(66,206)	245,166	(893)	930	37
Environment	51,116	(19,281)	31,835	51,819	(18,646)	33,173	703	635	1,338
Health & Social Care	107,956	(13,147)	94,809	110,645	(13,436)	97,209	2,689	(289)	2,400
Resources	34,359	(10,190)	24,169	35,148	(9,781)	25,367	789	409	1,198
Sports, Leisure & Culture	54,546	(27,748)	26,798	54,772	(28,242)	26,530	226	(494)	(268)
Strategic Planning, Highways and Traffic & Transport	81,531	(19,657)	61,874	81,011	(19,137)	61,874	(520)	520	0
Capital Financing etc	(18,177)	(3,526)	(21,703)	(19,314)	(2,969)	(22,283)	(1,137)	557	(580)
Summary Revenue Account	400	0	400	0	(818)	(818)	(400)	(818)	(1,218)
Discretionary Rate Relief	250	0	250	280	0	280	30	0	30
Total	965,227	(372,220)	593,007	968,254	(372,425)	595,829	3,027	(205)	2,822
NNDR refunds on Council properties	0	0	0	0	(119)	(119)	0	(119)	(119)
Council Tax Collection	0	0	0	0	(1,800)	(1,800)	0	(1,800)	(1,800)
Total	965,227	(372,220)	593,007	968,254	(374,344)	593,910	3,027	(2,124)	903

DIRECTORATE & SCHEME	PROGRAMME							VARIANCE					
	2013-14 Programme	2012-13 Slippage	Budget revision	Virements	Changes & New Approvals	Total 2013-14 Programme	Projected Outturn	(Underspend)/Overspend GF	(Underspend)/Overspend Other	Invest to Save slippage/SOP 'reserve'	Slippage GCF	Slippage Other	Total Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
ADULT SOCIAL SERVICES													
Health & Social Care													
Asset Renewal Buildings - Adults	23	0	0	0	0	23	20	(3)	0	0	0	0	(3)
Inroads' grant for property refurbishment	397	0	0	0	164	561	561	0	0	0	0	0	0
Total Health & Social Care	420	0	0	0	164	584	581	(3)	0	0	0	0	(3)
Children's Services													
Asset Renewal Buildings - Childrens	42	0	0	0	0	42	42	0	0	0	0	0	0
Total Children's Services	42	0	0	0	0	42	42	0	0	0	0	0	0
EDUCATION & LIFELONG LEARNING													
Schools													
Planning & Development													
Asset Renewal Buildings	2,883	1,042	0	0	0	3,925	4,425	500	0	0	0	0	500
Suitability and Sufficiency	500	0	0	0	0	500	500	0	0	0	0	0	0
Flying Start	2,720	0	(4)	(365)	0	2,351	1,672	0	(252)	0	0	(427)	(679)
Total Planning & Development	6,103	1,042	(4)	(365)	0	6,776	6,597	500	(252)	0	0	(427)	(179)
Other schemes													
Schools Wireless and ICT	2,000	(352)	0	0	(108)	1,540	1,540	0	0	0	0	0	0
Learning in Digital Wales grant	0	0	0	0	1,460	1,460	1,460	0	0	0	0	0	0
Schools Energy Efficiency	295	514	(295)	0	0	514	514	0	0	0	0	0	0
Total Other schemes	2,295	162	(295)	0	1,352	3,514	3,514	0	0	0	0	0	0
Total Schools	8,398	1,204	(299)	(365)	1,352	10,290	10,111	500	(252)	0	0	(427)	(179)
Schools Organisation Plan													
Fast Track	2,070	771	(636)	365	0	2,570	221	0	0	(2,276)	0	(73)	(2,349)
Welsh Medium	6,531	5,345	(4,812)	0	0	7,064	6,196	0	0	(868)	0	0	(868)
Cardiff East	19,987	4,855	(4,896)	0	0	19,946	22,095	0	0	2,149	0	0	2,149
Whitchurch	3,410	0	(1,190)	0	0	2,220	3,893	0	350	1,323	0	0	1,673
21st Century Schools	1,858	(537)	400	0	0	1,721	1,290	0	0	(431)	0	0	(431)
Other	350	21	(350)	0	0	21	21	0	0	0	0	0	0
Total Schools Organisation Plan	34,206	10,455	(11,484)	365	0	33,542	33,716	0	350	(103)	0	(73)	174
ENVIRONMENT													
Waste Management													
Asset Renewal buildings	0	10	0	0	0	10	10	0	0	0	0	0	0
Lamby Way Capping and Restoration	890	599	0	0	0	1,489	1,489	0	0	0	0	0	0
Wedal Road Household Waste Recycling Centre	840	(22)	0	0	0	818	60	0	0	0	(758)	0	(758)
Strategic Waste Management Grant	0	0	0	0	235	235	235	0	0	0	0	0	0
Waste Management and Collection Infrastructure	0	112	0	0	0	112	112	0	0	0	0	0	0
Bessemer Close Waste Transfer Station	0	0	0	0	75	75	75	0	0	0	0	0	0
Materials Recycling Facility refurbishment	50	0	0	0	0	50	50	0	0	0	0	0	0
Total Waste Management	1,780	699	0	0	310	2,789	2,031	0	0	0	(758)	0	(758)

<u>DIRECTORATE & SCHEME</u>	2013-14 Programme	2012-13 Slippage	Budget revision	Virements	Changes & New Approvals	Total 2013-14 Programme	Projected Outturn	(Underspend)/ Overspend GF	(Underspend)/ Overspend Other	Invest to Save slippage/SOP 'reserve'	Slippage GCF	Slippage Other	Total Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<u>Highways</u>													
Highway Improvements LGBI - Carriageway	3,125	1,336	0	0	0	4,461	4,461	0	0	0	0	0	0
Highway Improvements LGBI - Footway	500	0	0	0	0	500	400	0	0	(100)	0	0	(100)
Highway Improvements LGBI - Street lighting	1,350	0	0	0	0	1,350	1,100	0	0	(250)	0	0	(250)
Highway Improvements LGBI - Barrier replacement	100	0	0	0	0	100	100	0	0	0	0	0	0
Highway Improvements LGBI - Drainage	50	0	0	0	0	50	50	0	0	0	0	0	0
Highway Reconstruction	945	227	0	0	0	1,172	1,172	0	0	0	0	0	0
Footpath reconstruction	415	0	0	0	0	415	415	0	0	0	0	0	0
Signage Renewals	30	0	0	0	0	30	30	0	0	0	0	0	0
Mobility access	100	0	0	0	0	100	100	0	0	0	0	0	0
Bridges & Structures	635	476	0	0	0	1,111	1,001	0	0	0	(110)	0	(110)
Street Lighting (New and replacement)	400	0	0	0	0	400	400	0	0	0	0	0	0
Street Lighting dimming Invest to Save	300	0	0	0	0	300	300	0	0	0	0	0	0
Rhiwbina Flood defence scheme	1,285	128	0	0	0	1,413	395	0	0	0	(82)	(936)	(1,018)
Total Highways	9,235	2,167	0	0	0	11,402	9,924	0	0	(350)	(192)	(936)	(1,478)
<u>Sustainability</u>													
Radyr Weir	200	205	(205)	0	0	200	100	0	0	(100)	0	0	(100)
Solar PV Renewable Energy Initiative	0	250	(250)	0	0	0	0	0	0	0	0	0	0
Total Sustainability	200	455	(455)	0	0	200	100	0	0	(100)	0	0	(100)
<u>STRATEGIC PLANNING & TRANSPORT</u>													
<u>Planning</u>													
Heritage schemes	175	35	0	0	35	245	245	0	0	0	0	0	0
S106 schemes	140	50	(50)	0	0	140	85	0	0	0	0	(55)	(55)
Total Planning	315	85	(50)	0	35	385	330	0	0	0	0	(55)	(55)
<u>Traffic & Transportation</u>													
Asset Renewal Transport & Traffic Management	800	287	0	0	146	1,233	1,233	0	0	0	0	0	0
Regional Road Safety Schemes	1,200	0	0	0	(545)	655	655	0	0	0	0	0	0
Cycling Development	450	175	0	0	0	625	625	0	0	0	0	0	0
Regional Transport Capital Grant -Cycling Route 6	1,230	83	0	0	(535)	778	778	0	0	0	0	0	0
Regional Transport Capital Grant -Cycling Route 9	200	0	0	0	0	200	200	0	0	0	0	0	0
Regional Transport Capital Grant -Preparatory works	25	0	0	0	5	30	30	0	0	0	0	0	0
Regional Transport Capital Grant - Rail development	45	0	0	0	0	45	45	0	0	0	0	0	0
Transport Grant	2,000	0	0	0	0	2,000	0	(2,000)	0	0	0	0	(2,000)
Llandedeyrn Interchange Phase 2	0	3	0	0	0	3	3	0	0	0	0	0	0
Safe Routes in Communities (WG)	500	188	0	0	(60)	628	628	0	0	0	0	0	0
Asset Renewal Telematics/Butetown Tunnel	400	0	0	0	0	400	400	0	0	0	0	0	0
S106 schemes	1,078	535	(535)	0	0	1,078	750	0	0	0	0	(328)	(328)
Total Traffic & Transportation	7,928	1,271	(535)	0	(989)	7,675	5,347	(2,000)	0	0	0	(328)	(2,328)

<u>DIRECTORATE & SCHEME</u>	2013-14 Programme	2012-13 Slippage	Budget revision	Virements	Changes & New Approvals	Total 2013-14 Programme	Projected Outturn	(Underspend)/ Overspend GF	(Underspend)/ Overspend Other	Invest to Save slippage/SOP 'reserve'	Slippage GCF	Slippage Other	Total Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<u>SPORT, LEISURE & CULTURE</u>													
<u>Harbour Authority</u>													
Harbour Asset Renewal	495	0	0	0	18	513	513	0	0	0	0	0	0
Flow Rider	100	420	0	0	(100)	420	420	0	0	0	0	0	0
Total Harbour Authority	595	420	0	0	(82)	933	933	0	0	0	0	0	0
<u>Culture, Tourism & Events</u>													
Asset Renewal Buildings	153	0	0	0	0	153	153	0	0	0	0	0	0
St David's Hall roof	500	74	0	0	0	574	574	0	0	0	0	0	0
Cardiff Museum	0	175	0	0	0	175	144	(31)	0	0	0	0	(31)
New Theatre Upper Circle seating	0	27	0	0	0	27	27	0	0	0	0	0	0
Total Culture, Tourism & Events	653	276	0	0	0	929	898	(31)	0	0	0	0	(31)
<u>Parks & Sport</u>													
Asset Renewal Buildings	85	0	0	0	0	85	85	0	0	0	0	0	0
Asset Renewal Parks Infrastructure	75	0	0	0	0	75	75	0	0	0	0	0	0
Asset Renewal Parks Infrastructure Millennium Bridge	65	0	0	0	0	65	144	0	0	0	79	0	79
Play Equipment	100	0	0	0	0	100	100	0	0	0	0	0	0
Hywel Dda Public Open Space	150	0	0	0	0	150	150	0	0	0	0	0	0
Heath Park sensory gardens	0	0	0	0	74	74	74	0	0	0	0	0	0
Bishops Palace & Llandaff Belltower	20	0	0	0	0	20	20	0	0	0	0	0	0
Parc Cefn On	20	0	0	0	0	20	0	0	0	0	(20)	0	(20)
Sophia Gardens - LOCOG events area scheme	0	0	0	0	21	21	21	0	0	0	0	0	0
Bute Park Restoration	1,229	1,550	(1,229)	0	0	1,550	1,400	0	0	0	(75)	(75)	(150)
S106 schemes	1,784	1,513	(1,513)	0	0	1,784	958	0	0	0	0	(826)	(826)
Total Parks & Sport	3,528	3,063	(2,742)	0	95	3,944	3,027	0	0	0	(16)	(901)	(917)
<u>Leisure & Play</u>													
Asset Renewal Buildings	304	35	0	0	0	339	339	0	0	0	0	0	0
Insole Court renovation	1,200	0	0	0	0	1,200	248	0	0	0	0	(952)	(952)
Insole Court stable block	0	80	0	0	0	80	80	0	0	0	0	0	0
Eastern Leisure Centre refurbishment	1,250	(15)	0	0	0	1,235	150	0	0	0	(1,085)	0	(1,085)
Energy Efficiency schemes at Leisure Centres	0	16	0	0	0	16	16	0	0	0	0	0	0
Total Leisure & Play	2,754	116	0	0	0	2,870	833	0	0	0	(1,085)	(952)	(2,037)
<u>Bereavement</u>													
Western Cemetery extension	0	555	0	0	50	605	605	0	0	0	0	0	0
Improvements funded by Bereavement reserve	200	92	0	0	28	320	152	0	0	0	0	(168)	(168)
Total Bereavement	200	647	0	0	78	925	757	0	0	0	0	(168)	(168)

<u>DIRECTORATE & SCHEME</u>	2013-14 Programme	2012-13 Slippage	Budget revision	Virements	Changes & New Approvals	Total 2013-14 Programme	Projected Outturn	(Underspend)/ Overspend GF	(Underspend)/ Overspend Other	Invest to Save slippage/SOP 'reserve'	Slippage GCF	Slippage Other	Total Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<u>COMMUNITY & NEIGHBOURHOOD REGENERATION & SOCIAL JUSTICE</u>													
<u>Private Housing</u>													
Estate environmental improvements	350	0	0	150	0	500	400	0	(100)	0	0	0	(100)
Alleygating	125	154	0	0	0	279	79	0	0	0	(200)	0	(200)
Traveller Site refurbishment	200	0	0	0	(105)	95	95	0	0	0	0	0	0
Disabled Facility Assistance	3,100	(109)	0	0	0	2,991	2,991	0	0	0	0	0	0
Discretionary renovation grants	400	0	0	0	0	400	400	0	0	0	0	0	0
Group Repair Schemes	150	0	0	(150)	0	0	0	0	0	0	0	0	0
Remedial overcladding	0	46	0	0	50	96	96	0	0	0	0	0	0
Renewal Area Schemes	750	108	0	(140)	48	766	766	0	0	0	0	0	0
Single Assessment Centre	0	10	(10)	0	0	0	0	0	0	0	0	0	0
S106 schemes	215	0	0	0	0	215	0	0	0	0	0	(215)	(215)
Total Private Housing	5,290	209	(10)	(140)	(7)	5,342	4,827	0	(100)	0	(200)	(215)	(515)
<u>Neighbourhood Regeneration</u>													
Butetown Community Centre and Youth Pavilion	0	97	(20)	0	0	77	77	0	0	0	0	0	0
Neighbourhood Renewal schemes	600	0	0	0	0	600	600	0	0	0	0	0	0
Local Shopping Centre regeneration	400	99	0	0	0	499	399	0	0	0	(100)	0	(100)
Community Building Grants	70	0	0	0	0	70	70	0	0	0	0	0	0
Maelfa Centre Regeneration	450	18	0	0	0	468	8	0	0	0	(460)	0	(460)
Renewal Area grant - Sun Street public realm	0	0	0	140	0	140	140	0	0	0	0	0	0
S106 schemes	120	274	(274)	0	0	120	103	0	0	0	0	(17)	(17)
Total Neighbourhood Regeneration	1,640	488	(294)	140	0	1,974	1,397	0	0	0	(560)	(17)	(577)
<u>Libraries</u>													
Library investment Canton	225	706	0	(200)	62	793	793	0	0	0	0	0	0
Central library doors	0	105	0	0	0	105	105	0	0	0	0	0	0
S106 schemes	0	0	0	0	12	12	12	0	0	0	0	0	0
Total Libraries	225	811	0	(200)	74	910	910	0	0	0	0	0	0
<u>Citizens Hubs</u>													
Citizens Hubs - Maelfa	(500)	650	0	0	0	150	150	0	0	0	0	0	0
Citizens Hubs - Jasmine	0	100	0	0	0	100	100	0	0	0	0	0	0
Citizens Hubs - Marland	0	0	0	150	0	150	150	0	0	0	0	0	0
Citizens Hubs other	0	0	0	50	0	50	100	0	0	0	50	0	50
Total Citizens Hubs	(500)	750	0	200	0	450	500	0	0	0	50	0	50

<u>DIRECTORATE & SCHEME</u>	2013-14 Programme	2012-13 Slippage	Budget revision	Virements	Changes & New Approvals	Total 2013-14 Programme	Projected Outturn	(Underspend)/ Overspend GF	(Underspend)/ Overspend Other	Invest to Save slippage/SOP 'reserve'	Slippage GCF	Slippage Other	Total Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<u>FINANCE & ECONOMIC DEVELOPMENT</u>													
<u>Economic Development</u>													
Cardiff Enterprise Zone	(7,100)	10,686	0	0	0	3,586	18,500	0	0	0	(2,086)	17,000	14,914
Urban broadband	2,000	0	0	0	0	2,000	800	0	0	0	0	(1,200)	(1,200)
Cardiff Capital Fund	74	226	(74)	0	211	437	437	0	0	0	0	0	0
Cardiff Bus loan	1,000	0	0	0	0	1,000	1,000	0	0	0	0	0	0
Asset Renewal Buildings	0	26	0	0	5	31	31	0	0	0	0	0	0
S106 schemes	15	335	(335)	0	0	15	0	0	0	0	0	(15)	(15)
Total Economic Development	(4,011)	11,273	(409)	0	216	7,069	20,768	0	0	0	(2,086)	15,785	13,699
<u>Strategic Estates</u>													
Asset Renewal Buildings	43	30	0	(45)	0	28	28	0	0	0	0	0	0
Carbon Reduction and Salix	0	50	0	0	0	50	50	0	0	0	0	0	0
Carbon reduction for schools	0	230	0	0	0	230	70	0	0	0	(160)	0	(160)
Longcross Farm rebuild	78	0	0	45	829	952	500	0	0	0	0	(452)	(452)
Total Strategic Estates	121	310	0	0	829	1,260	648	0	0	0	(160)	(452)	(612)
<u>Resources</u>													
Business Process improvements	0	2,493	0	0	0	2,493	1,875	0	0	0	(618)	0	(618)
Office Accomodation rationalisation	500	408	0	0	0	908	517	0	(250)	0	(141)	0	(391)
Invest to Save	500	0	0	0	0	500	250	0	0	(250)	0	0	(250)
ICT Refresh	400	12	0	0	0	412	412	0	0	0	0	0	0
Asset Renewal Buildings	348	0	0	0	0	348	348	0	0	0	0	0	0
Legionella	0	65	0	0	0	65	65	0	0	0	0	0	0
CCTV at Council sites	50	0	0	0	0	50	50	0	0	0	0	0	0
Total Resources	1,798	2,978	0	0	0	4,776	3,517	0	(250)	(250)	(759)	0	(1,259)
<u>Central Transport Services</u>													
New Vehicle Maintenance Depot	0	(705)	0	0	0	(705)	(705)	0	0	0	0	0	0
TOTAL GENERAL FUND	74,817	36,972	(16,278)	0	2,075	97,586	100,492	(1,534)	(252)	(803)	(5,766)	11,261	2,906
<u>PUBLIC HOUSING</u>													
Estate Regeneration and Area Improvement Strategies	3,200	0	0	0	0	3,200	3,000	0	0	0	(200)	0	(200)
Energy Efficiency	687	0	0	0	129	816	816	0	0	0	0	0	0
External and Internal improvements to buildings	6,408	0	0	0	0	6,408	6,008	0	0	0	(400)	0	(400)
Housing Partnerships Project	300	0	0	0	45	345	1,245	0	0	0	900	0	900
Disabled Facilities Service	1,605	0	0	0	0	1,605	1,605	0	0	0	0	0	0
Business Process improvements	600	543	0	0	0	1,143	625	0	0	0	(518)	0	(518)
Partnering Phase 1	0	0	0	0	230	230	230	0	0	0	0	0	0
Jasmine Citizen hub contribution	0	0	0	0	180	180	180	0	0	0	0	0	0
TOTAL PUBLIC HOUSING	12,800	543	0	0	584	13,927	13,709	0	0	0	(218)	0	(218)
TOTAL	87,617	37,515	(16,278)	0	2,659	111,513	114,201	(1,534)	(252)	(803)	(5,984)	11,261	2,688